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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, OCR/BR
 THUR : Chief, OCR/BR/Western Branch *bus*
 FROM : Chief, OCR/BR/Central Europe

DATE: 25 March 1965

SUBJECT: Review of Central European Section's Operations and Manpower

I. STANDING REQUIREMENTS FULFILLED BY THE CENTRAL EUROPEAN SECTION

25X1A 1. [REDACTED]

Foremost among the unique services and production programs of the Section is its field support program [REDACTED] Since the late 1950's, the Section has carried out a wide-ranging biographic support program to DDP operational components [REDACTED] This program was totally reviewed in December 1964 and January 1965 by the consumer offices. As a consequence, ten standing biographic requirements were eliminated; however, three requirements of considerable magnitude were retained. They are as follows:

25X6^a. [REDACTED]

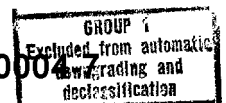
25X6

[REDACTED] Arranged similarly to and used in conjunction with the publications on Soviet travel (CR-24 Revised, CR-35, and CR BA 63-3), the listing is arranged into four parts: (1) alphabetic by name; (2) alphabetic by conference; (3) alphabetic by sponsor; and (4) alphabetic by country. The list is made available to the field on a quarterly basis. Although a large amount of the travel coding is executed by the Classification Section of the Code Room, analysts of the Section contribute substantially to the listing by coding travel found in the daily mail, in the hundreds of ATO applications received monthly, and most especially in the 100-odd journals* received by the Section every month.

25X1A b. East German Who's Who Card Maintenance -- The Section transmits on a monthly basis copies of all new or up-dated Who's Who cards on East German scientists and technicians to the Scientific Exploitation Staff of the Defector Reception Center (SES/DRC) at [REDACTED] DRC/SES has a complete file of Who's Who cards on all East German scientists and technicians on whom the Section maintains a dossier. The cards are utilized daily by SES personnel and by local military intelligence services [REDACTED], for defector interrogations and operations. The Section currently forwards approximately 100-150 Who's Who cards a month and is hopeful of augmenting this figure in the future.

*The Section subscribes to approximately 50 journals, but many of these are published two to four times monthly.

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- c. East German Organizational Listing -- This is an alphabetically arranged machine listing of all coded East German organizations, with individuals associated with these organizations arranged alphabetically within each organization. A recent review of these coded organizations resulted in the abolishment of over 200 because they were deemed to be of marginal intelligence interest. Nevertheless, the Section continues to code between 500-600 East German organizations. According to SES, the listings are often used as aids in interrogating East German defectors.

2. Standing Biographic Support to Headquarter DDP Components

In addition to the normal name traces and other types of daily DDP requests, the Section provides the following services on a continuing basis to DDP Headquarters personnel:

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[REDACTED] The listing is divided into non-cumulative and cumulative sections and individuals are arranged alphabetically within each country of travel. FI/SIG is interested in all types of travel by Germans and does not limit itself to conference travel.

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- b. [REDACTED] -- This alphabetically arranged machine listing was originally prepared for [REDACTED] The former has subsequently dropped the requirement, but case officers at Headquarters still wish to receive it, as it is useful in providing potential intelligence leads. 25X1A

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- c. Biographic Reports -- One copy of every biographic report (regardless of whether it is political or scientific in nature) written by the Section is passed to [REDACTED] for its information. The Chief [REDACTED] wishes to have [REDACTED] 25X6

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[REDACTED] Who's Who cards on all scientific and technical personnel known to be associated with the UAR missile and aircraft program. (Copies of these studies are also provided to DDS&T/OSI and AFNIN.)

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[REDACTED] The Section completed one original Who's Who study in 1962 and subsequently updated the study in 1964.

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5. Name Traces

Because Germany is an enormous operational center for the collection of scientific and political intelligence in the Sino-Soviet bloc through

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25X1C [REDACTED] (the military services have larger components in Germany than the DDP), the Section is called upon daily to trace through its files individuals in whom there is operational interest. In addition,

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[REDACTED] 25X6
A breakdown of the individual requesting offices reveals the following: DDP-185, AFNIN-44, State-15, AEC-15, OSI-5, FI/CI-1, OCI-4, ORR-2, SR-1, [REDACTED] Because of the extensive, 25X1A unique collections of the CE Section, it must be remembered that a routine name trace can be very time consuming [REDACTED] 25X1A

6. Briefing Reports for Department of State, et. al.

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II. SPECIAL SOURCES OF INFORMATION RECEIVED BY CE SECTION ON A REGULAR BASIS

Primarily because of intensive collection efforts by biographic officers of the Section in the 1950's, the Section receives certain types of information (for the most part through specially arranged channels) which are not normally received by other Sections. The intelligence value of this information has been demonstrated time and again; however, the sheer bulk of the data creates extremely serious processing problems for the Section. Analysts of the Section, already inundated by the daily mail from State Department posts and operational units in the field, are hard put to hold their own against the wealth of biographical data received through normal channels. The following statistics (taken on March 12) clearly illuminates this point: (1) material currently being processed by Section analysts: 106 inches or 8 5/6 linear ft.; (2) material received but not as yet processed: 142 inches or 11 5/6 linear ft.; (3) total number of magazines to be coded for mechanical indexing into the ORI listings: 1115*; (4) total number of newspaper to be screened for biographical information: 158. Listed below are types of information received and processed by the Section which mail count statistics supplied by the Support Branch would not normally disclose:

1. ORI Program -- This unique and far-reaching program, commenced by the Section in 1954, has proved to be an economical way of storing vast quantities of biographic and bibliographic information as well as a tremendous source of biographic information in answering requests. The ORI Program was totally reviewed in the fall and subscriptions to all but the most important journals were cancelled. Before the program was reduced in scope approximately 125,000 names were being indexed into the system annually; the present input is only around 75,000 names per year. Nevertheless, because of the recent severe reduction in Section personnel, the ORI Program continues to be a heavy burden on the Section as evidenced by the backlog mentioned above. It is hoped that negotiations currently underway between BR and FDD, with the view that the latter organization will take over the coding of the program, can be expedited.

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*It should be pointed out that five or six journals comprise a majority of this total. These journals chiefly are bibliographic in nature or contain lists of patents applied for by German Scientists or granted to German scientists. All analysts coding magazines have endeavored to keep up to date with journals concerning their special fields of responsibility.

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3. Allied Travel Office (ATO) Lists -- All East Germans wishing to travel to or through a NATO country must apply for a temporary travel document (TTD) with the ATO in West Berlin. These travel applications contain excellent biographic data and are made available through State channels on a monthly basis. In 1964 4,085 applications were received, an increase of almost 1500 over the previous year; it is anticipated that over 5,000 will be received in 1965. Because the East German regime generally allows only the most professionally qualified individuals to travel to the West, approximately 80% of the individual applications are of interest to the Section. Therefore, roughly 3200 biographic items from the ATO were processed into the Section's files during 1964 alone.
4. CTB Checks -- It is Section policy for analysts to request CTB checks on all individuals who have traveled to NATO countries and on whom a dossier is being maintained. (The CTB form is the actual form filled out by all East Germans applying for a TTD at ATO; the CTB form is quite detailed biographically and also contains a photograph of the individual applying.) In 1964 the Section requested and received approximately 800 of these forms which were subsequently processed into dossiers.

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7. Flyout Lists -- At one time the Flyout Lists were a major source of biographic information for the Section since they included all East Germans flown out of West Berlin to West Germany and gave a curriculum

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vitae on each individual being flown out. After the Berlin Wall was erected (13 August 1961), the number of individuals being flown out dwindled to almost zero. However, since tensions have relaxed somewhat between East and West Germany, the number of East Germans being allowed to fly out of East Berlin to West Germany is again on the increase. (The ones being allowed to fly out now are on business or are being repatriated to their families.) As of March 1965 we are receiving summaries on about 100 individuals a month. These lists are being

25X1A [REDACTED]

8. INS Checks -- On political and scientific personalities of special interest who are known to have traveled or thought to have traveled to the United States, it is the standing policy of the Section to request that their names be traced through the records of the Immigration and Naturalization Service (INS). In 1964 the Section requested INS checks on about 1,200 individuals; INS was able to reply positively on almost 80% of the requests. The information obtained from these checks has been most valuable to Section analysts in preparing reports and in answering name traces. Requests for INS information are submitted to the CI Staff of the DDP, who in turn queries INS.

9. West Berlin Clipping Service -- Newspapers clippings, extracts, and/or abstracts are received on a sporadic basis from the six Consulate Generals and the Embassy in West Germany. In addition, [REDACTED] 25X1A

25X1A [REDACTED]

[REDACTED] carefully screens the West Berlin press with the Section's biographic interest in mind. As a result, the Section receives 75-100 items of biographic interest from the West Berlin press alone each month.

10. [REDACTED]

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11. [REDACTED]

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12. Personal Notes Reproduced from Journals Subscribed to by the Section -- All items of a biographic nature on individuals of intelligence interest which appear in scientific and political journals subscribed to by the Section are reproduced for inclusion into the dossier system or hand files. These biographic items may range in nature from an announcement that an individual has received an appointment to an important post, to a complete biographic report. In the month of February alone personal notes on 1,059 individuals were reproduced from incoming journals. These items are then routed to the appropriate desk analyst for further action, which could range from establishment of a new dossier, updating of an old one, or placing the document in a hand file or a dossier. From the above sampling it would be most reasonable to state that the Section processes in excess of 10,000 items each year.
13. Dissertations -- The Section receives yearly from three to four hundred dissertations published by West German Technische Hochschulen (Institutes of Technology). These dissertations are especially valuable to the Section because each contains a detailed Lebenslauf (life history) of the young scientist writing the thesis. It is particularly satisfying to have this biographic information in view of the fact that in another decade many of these scientists will be leading figures in German science. Analysts of the Section have instructions to make as many dossiers as possible from the biographies on these scientists, especially those in key fields or associated with priority plants or institutes.

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III. MANPOWER PROBLEMS OF THE CE SECTION

Since 1961 the Section has undergone an extremely severe reduction in personnel--viz., from an official T/O in 1961 of 24, to a T/O of 18 in 1962, to a T/O of 15 in 1963, to a T/O of 12 in 1964. In view of the reduction in personnel, the Section faces extremely severe problems of adjustment, considering the complexity of the Section's operation, its standing requirements, the immense quantities of material to be processed, and the ever increasing requests for biographic intelligence (the Section received 4,566 requests for biographic information in 1964 and has already received over 1500 requests during the first quarter of 1965).

25X6 Section analysts, responsible for providing biographic intelligence on scientific personalities, now handle field responsibilities that were once divided among two or more analysts. For example, [REDACTED] is 25X1A responsible for all [REDACTED] engaged in research on electronics, electrical power, accoustics, automation, optics and light, marine engineering, naval architecture, uranium mining, metallurgy, petroleum and gas engineering, and East-West trade; in previous years these fields 25X1A were divided among three analysts. As a consequence, [REDACTED] is extremely hard pressed to stay abreast of his current request and processing load, much less fulfill the standing requirements enumerated above.

The recent introduction of intelligence assistants into the Division has not materially affected the Section's processing problems. The downgrading of two of the Section's analysts to intelligence assistants without a concomitant increase in the number of analysts has meant that the Section's two senior analysts have had to assume additional substantive duties, leaving them with much less time for editing and project direction. One of the Section's intelligence assistants is highly proficient and productive when closely supervised; however, the other is essentially non-productive as she is handicapped by age, lack of ability to recognize priorities, and poor health (although she can handle routine assignments such as name tracing, updating dossiers, etc.). The more proficient intelligence assistant assists analysts on both political and scientific desks, but principally on the latter. The less proficient intelligence assistant retains responsibility for several scientific fields as well as supporting the analysts handling scientific biographics. This, of course, leaves the Section's four political analysts to process most of the incoming material and the mountainous backlog of political documents (approximately two-thirds of the 11 5/6 linear feet of unprocessed mail is political in nature). Although an intensive effort is planned this spring to get the political and scientific files in order before the advent of [REDACTED] 25X6

25X6 [REDACTED] it is felt that the intense pressure of the processing problem facing all analysts will not be alleviated in the foreseeable future.

Both the Section's input and output programs have been reviewed in detail, and several sources of information have been dropped, such as acquisition of

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medical reprints, BSSO source lists, letter intercepts, personal history statements prepared on defectors by the Air Force Intelligence Center in Wiesbaden, etc. However, unless more intelligence assistants can be acquired by the Section a further reduction in the Section's services will be necessary. The Section has also made a special effort to eliminate duplication, i.e. receiving the same information from two or more sources. Considerable success has been achieved in this area, especially in eliminating duplication of information received in personal notes and in the screening of the East German press.

A very critical manpower shortage may occur in the Section in the very near future. In recent weeks the Section Chief has been notified by three of the Section's best analysts of their intention to leave the Agency in the summer or early fall. A fourth analyst has expressed interest in joining the Career Officers' Training (COT) Program and has taken the preliminary testing required of all applicants to this program. If these departures take place as anticipated, the Section will be left with only four professionals (including the Section Chief), unless personnel is recruited for the Section in the intervening time.

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IV. CONCLUSIONS

1. The Section has a wide-ranging biographic program to support consumer offices both in the field and domestically. This program has been reviewed in detail in the past two years, and only the most necessary services have been continued.
2. The biographic services provided by the Section are in many cases complex, time-consuming operations, which require detailed and exhaustive work by the Section's analysts.
3. The Section receives great amounts of biographic data through special channels which are not received by other sections.
4. Section analysts are presently forced to spend an excessive amount of their time in processing this material into our files. In view of this fact, strong efforts should be made to expedite the transfer of the ORI Program to FDD.
5. Section analysts are presently forced to spend less than the desired amounts of time on the production of finished intelligence and in acquiring greater area knowledge.
6. Two intelligence assistants (even if both were very proficient) are capable of processing only a small percentage of the great bulk of data received by the Section, and have little time to assist the analysts in answering routine requests. Considering the scope of the Section's operations, assignment of four intelligence assistants to the Section would be a more appropriate number.
7. In view of the probable departures of four experienced analysts of the Section, vigorous efforts should be made to recruit personnel for the Section now in order that training of any personnel so recruited can commence as soon as possible, especially before work is begun in earnest on the West German handbook.

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Chief, Central European Section

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